

**Dartmouth Graduate Student Council
Executive Board Meeting
August 27, 2019 | 5:30PM**



AGENDA

Discussion:

1. Website Updates – Catherine

- **Change home pages to computer browsers in certain locations to GSC website?**
- **Rotating banner at the top in header image position**
 - Tucker image – flip through
 - Block design
 - Committee member/committee?
- Exec page:
 - Put under name what students can go to that person for
 - Brief description of what we do
- **Tucker Center** as an example
- Instagram posts for events – link to homepage of website, which will link to Facebook.
- Graduate Student Circular – Each event has link to event and link in calendar on website (maybe?)
- People don't think page is updated enough to view it.
- Welcome email/video
 - CLP will email Gary and Kerry
 - Email format is set-up
 - Just editing content
 - Want to edit – CLP will be sending it around to edit
 - Goal is to send it out ASAP (as soon as list is obtained)

2. Resource Guide – Eva

- Coming along well
- Roadmaps
 - Umbrella terms for various issues
 - Glossary will be at the beginning, followed by Dartmouth PDF and other sources
 - Each one will have examples of what could be counted under it
 - Black arrows are general, rainbow colors are specific
 - Stand alone guideline to help individuals decide who to talk to and when those resources are available
 - Currently being finalized – will be sent to Theodosia Cook and Grad office for approval and printed for orientation
 - Not meant to dictate – meant to education
 - You need to decide based on priorities
 - At beginning: purpose of the document is to examine options
 - Will post on website once available

3. Upcoming orientation

- a. Social Media Raffle – Catherine
- Announce at mixer

- Have raffle tickets of three different colors for students to enter
- Have to show people at table that they are following on Instagram, Facebook, Twitter
- **3 \$8 giftcards and raffle tickets**

b. Review

i. who needs to be where, when

- If you can be there, please be there.
- Need people to help set up tables
 - Student Life Committee, but may also need a crew of people
 - Resources and clubs early need to be situated
 - CLP can be there before orientation
 - RB and SJ can also help set-up, but can't help with tear down

ii. brainstorm open ended questions for panels

- Panels: General Community; Health and Wellness; Grad Office;
- CLP will put Google Doc on Slack
- Can use map for idea for questions
 - EG: If I wanted to put someone on my insurance, who do I contact, what do I do?
 - EG: If I am in an accident or need legal council, how can I get help/what resources?
 - EG: Open container laws
 - EG: Parking question
 - EG: Food on campus late night for community and late night?
 - EG: Gym hours
 - EG: Who can you talk to during the interim?
 - EG: Creative opportunities (Pottery, Jewlery making, The Hop)
 - EG: Practice rooms
 - EG: Computer store to buy accessories for Mac
 - EG: Where do I go for payroll? Direct deposit?
 - EG: Visa questions? Visa expires during PhD
 - EG: Writing
 - EG: Library resources
 - EG: Late night shuttle
 - EG: Safe spaces on campus?
- Can be either broad or "nitty gritty"
- List of questions can go up on website as FAQ with answers.
- Each panel is twenty minutes
- Send out to general council Slack
- Will take what we can get

4. Student Travel Fund – Curtis

a. Bylaws dictating who is not eligible to apply – i.e. do we want to restrict those who may have a conflict of interest from applying.

- No rules excluding individuals from applying
- When CLP academic chair, although no rules, chair would not apply because a clear bias was created
- Clear conflict of interest if President, Vice President, Finance Chair, and Academic Chair because they dictate committee structure, function, and flow of money.

- What about lab that's low on funds?
 - Can you blind applications?
 - Sent as embedded email, so would have to save email as pdf.
 - Can't exclude if you know them, because small community
 - Also applies to professional fund
 - Separate procedure with faculty member – maybe KL makes decision as impartial person? Temporary person sits in instead of faculty.
 - Blind for professional development fund and large award
 - As automated as possible
 - Build something into professional development fund
5. Budget meeting review – James
- Had to cut everyone's budget
 - Newer organizations that requested full money were cut to \$700.
 - Reduced other organizations by \$100 to \$900
 - Cut 30% from new organizations
 - Except Scullers, felt not fair to subsidize individuals for doing a sport – not sharable
 - Subsidize purchase of boat different than individual use of external organization
 - Where are the bees?
 - Shared membership or X lessons usable by anyone on first-come, first-serve
 - 10%-ish for old clubs
 - Exec positions reduced around 20%
 - Food for meetings not really cut
 - Should have \$1,000 buffer fund
 - If organizations don't RSVP by deadline, don't get table
 - Growth – club membership fee? Tier system for funding?
 - How to track what a new organization spends when it is first created?
 - Emphasis on voting on new clubs and requests for standard funding
 - Judicious in doling out of funds
6. Bylaws –
- a. No specific mention of not funding liquor – should we add some
 - b. Dartmouth does not allow funding for liquor... we should specifically define that we cannot fund liquor
 - Bring up at next general council meeting
7. Can we do something special for the last general council meeting?
- Something fun? Appreciation thing.
 - Can we have alcohol in Berry?
 - Top of the Hop?
 - What is on the agenda?
 - Two bylaws, budgeting, orientation,
 - Beer, wine, cake, soda, White Claws! – **no liquor**
 - **Get card from**
 - Photographs!!
8. T-Shirts!
- We have logos, but they are not cheap.
 - SJ may have a guy who can do that
 - Limited run, want to garner excitement (156 for \$2,000 comfort colors)

9. Sober Monitor list
10. Protocol for people who don't show up
 - Travel grants not eligible if department rep isn't showing up
 - Attendance
 - Taking attendance
 - Google Form with iPad both doors
11. Ivy+ (October 18th – 20th, Princeton NJ)

Announcements:

1. Activities Fair
2. Welcome Mixer
3. Mid-Autumn Festival
4. IGMP Welcome Social